



COMMISSION ON REVENUE ALLOCATION

INVITATION TO TENDER

The Commission on Revenue Allocation (CRA) is an Independent Commission set up under Article 215 of the Constitution of Kenya. Its core mandate is to recommend the basis for equitable sharing of revenues raised nationally between the National and County Governments; sharing of revenue among the County Governments and make recommendations on other matters concerning the financing of and financial management by county governments. To carry out this mandate, the Commission intends to register suppliers for the supply of goods, works and services for the financial years 2026/2027-2027/2028.

The Commission invites sealed applications from eligible candidates for purposes of registration of suppliers for goods, works and services under the following categories:

REGISTRATION OF SUPPLIERS FOR GOODS, WORKS AND SERVICES FINANCIAL YEARS 2026/2027-2027/2028

A. CATEGORY 1 – SUPPLY OF GOODS- CRA/GP/2026/2027-2027/2028		
REF NO.	Item Description	Eligibility
GP/01	Supply and delivery of Stationery & General Office Supplies	AGPO
GP/02	Supply of assorted office furniture & fittings including window blinds, curtains & safes	AGPO
GP/03	Supply, delivery and maintenance of ICT equipment including laptops, desktops, tablets, scanners, printers, accessories and ICT Consumables	Open
GP/04	Supply of computer software and licenses	Open
GP/05	Supply, delivery, installation, configuration, and maintenance of unified communications systems UCS (voice service, video conferencing) and PABX systems	Open
GP/06	Supply, delivery, installation, configuration and maintenance of Local Area Networks and network equipment	Open
GP/07	Supply and delivery of motor vehicle tyres, tubes, batteries and accessories	Open
GP/08	Supply and delivery of staff uniforms, clothing and protective gear	AGPO
GP/09	Supply and design of branded IEC & publication materials promotional materials e.g. (umbrellas, caps, t-shirts, bags, pens,	AGPO
GP/10	Supply, delivery, installation, configuration, and maintenance of surveillance CCTV, security and access control systems	Open
GP/11	Supply and delivery of library materials -books, periodicals & other educational related materials	Open

GP/12	Supply and delivery of daily newspapers, periodicals, editorials and publications/supply of digital newspapers and periodicals	AGPO
GP/13	Design, supply, delivery, installation, configuration and maintenance of cloud and colocation services	Open
GP/14	Supply, delivery, installation, configuration and commissioning of enterprise business systems (including ERP, CRM, electronic document management, electronic payment solutions, enterprise email/ collaboration)	Open
GP/15	Supply, delivery & commissioning, repair and maintenance of power systems (including UPSs, rectifies, inverters and generators)	Open
GP/16	Supply, delivery & commissioning, repair and maintenance of ICT enterprise infrastructure (servers, storage systems, network systems e.t.c)	Open
B. CATEGORY 2 – SERVICES – CRA/GS/2026/2027-2027/2028		
GS/17	Provision of asset tagging and coding services	AGPO
GS/18	Provision of air ticketing services/ travel agency Services - IATA/KATA registered firms	AGPO
GS/19	Provision of graphic designing, printing and binding services	Open
GS/20	Provision of asset valuation services	Open
GS/21	Provision of taxi and car hire services in all major towns	Open
GS/22	Provision of courier services	Open
GS/23	Provision of photography/ video graphic, documentaries, TV and radio infomercials, public address system and related	Open
GS/24	Provision of design, development, and maintenance services for web-based applications including websites and mobile apps	Open
GS/25	Provision of cloud data backup and colocation services	Open
GS/26	Provision of bulk SMS Services	Open
GS/27	Provision of fleet management system services	Open
GS/28	Provision of enhancement and maintenance services of enterprise business systems (including ERP, CRM, electronic document management, electronic payment solutions, enterprise email/ collaboration)	Open
GS/29	Provision of hotels, conference and accommodation services in all county headquarters and major towns	Open
GS/30	Provision of catering services	AGPO
GS/31	Provision of creative design, proof reading, report writing, editing services, academic/ Short Story Writers, Illustrators, artists, rapporteurs, and design animation Etc.:	Open
GS/32	Provision of ICT professional services (including ICT advisory/ consultancy, compliance and security audit, certifications of ICT infrastructure) – firms	Open
GS/33	Provision of Auctioneering services	Open
GS/34	Provision of vehicle towing and breakdown services	Open

GS/35	Lease of ICT equipment such as computers, laptops, photocopiers, printers, scanners, audiovisual equipment, and networking equipment.	Open
GS/36	Provision of WAN and internet networking services	Open
GS/37	Provision of outdoor branding and signage works	Open
GS/38	Supply and delivery of drinking mineral water	AGPO
GS/39	Provision of helicopter and fixed wing aircraft services	Open
GS/40	Provision of billboards, large signages and related services	Open
GS/41	Provision of insurance and pension management services	Open
GS/42	Provision of manned security services	Open
GS/43	Provision of motor vehicle cleaning services	Open
C. CATEGORY 3 – CONSULTANCY/ SPECIALIZED SERVICES- CRA/CS/2026/2027-2027/2028		
CS/44	Provision of legal services (civil litigation and constitutional interpretation)	Open
CS/45	Provision of public relations and media management services	Open
CS/46	Provision of staff recruitment and job placement consultancy	Open
CS/47	Provision of human resource management consultancy and training	Open
CS/48	Provision of risk management framework services	Open
CS/49	Provision of corporate governance, principles, training and related, advisory services	Open
CS/50	Provision of corporate advisory services in financial services	Open
CS/51	Provision of training services in financial management and revenue mobilization strategies	Open
CS/52	Provision of sign-language and braille language services and interpretation	Open
CS/53	Provision of team building activities & capacity building	Open
CS/54	Provision of general consultancy services (specify specialty)	Open
CS/55	Provision of event management services e.g. MC's, DJ's decoration, corporate gifts, dome tents, seats, tables,	Open
CS/56	Provision of market survey for goods, works, and services	Open
CS/57	Knowledge management, training needs assessment & competency development.	Open
CS/58	Provision of motivational speaker services	Open
CS/59	Provision of revenue sharing consultancy services	Open
CS/60	Provision of public finance management consultancy services	Open
CS/61	Provision of revenue enhancement consultancy services	Open
CS/62	Provision of economic modelling and forecasting consultancy services	Open
CS/63	Provision of political economy consultancy services	Open
CS/64	Performance management, succession planning, coaching & mentorship	Open
CS/65	Provision of employee & customer surveys	Open
CS/66	Provision of external quality assurance	Open
CS/67	Provision of enterprise risk management consultancy services	Open
CS/68	Provision of social media consultant/influencers and content provider	Open

CS/69	Provision of Knowledge Management consultancy services	Open
D. CATEGORY 4 – REPAIRS AND MAINTENANCE SERVICES - CRA/MS/2026/2027-2027/2028		
MS/70	Repair and maintenance of ICT Equipment including PABX, computers, printers, UPS e.t.c	Open
MS/71	Repair & maintenance of multifunctional printers (MFP)	Open
MS/72	Repair and maintenance of office furniture & fittings	Open
MS/73	Repair, servicing & maintenance of motor vehicles-Approved garages & authorized dealerships only	Open
MS/74	Repair and maintenance of air conditioning systems	Open
E. CATEGORY 5- WORKS-CRA/WS/2026/2027-2027/2028		
WS/75	Repair and maintenance of minor works including mechanical, plumbing and electrical services.	AGPO

Note: 1) AGPO refers to Youth, Women & People with Disabilities.

2) Current registered suppliers are required to reapply.

A complete set of registration documents can be obtained from the Commission's Offices (Procurement department) located at 28th Floor of Prism tower 3rd Ngong Avenue, upon payment of a non-refundable fee of **Kshs 1,000/=** for each category, either in Cash or Banker's Cheque. One can also download it free of charge from the Commission's website www.cra.go.ke/ or the Public Procurement Information Portal (PIIP) www.tenders.go.ke free of charge.

Completed Registration Documents in plain sealed envelopes clearly marked **“REGISTRATION OF SUPPLIERS FOR GOODS, WORKS AND SERVICES FOR THE FINANCIAL YEARS 2026/2027-2027/2028**

Category No.....

Item Description.....

Should be addressed to:

**The Commission Secretary/CEO
Commission on Revenue Allocation
P.O Box 1310-00100**

Nairobi.

and deposited in the Tender Box situated at Commission's reception on the 28th Floor of Prism tower 3rd Ngong Avenue, so as to be received on/or before **Tuesday 12:00 noon on 6th October 2026**. Tenders will be opened immediately after the closing date and time in the presence of the tenderers or their representatives who choose to attend the opening in the Commission's main boardroom.